Compliance of Tree Preservation Clause under Lease

Form 1B - Standard Form for the Application under the Separate Submission Procedure

Note: This form shall be used when submitting the tree preservation and tree removal application for building development in private projects. Please read the "Guidance Notes" in Appendix II on Preparing Submission to Lands Department.

☐ *please tick as appropriate*

* *please delete as appropriate*

For Official Use Only

Part I

1) Lot No.: _____ in D.D. _____ BCIII Case ☐

2) Address: _____ Non BCIII Case ☐

_____

_____

3) Whether there is any Tree Preservation Clause under the lease / land grant ?

☐ Yes. *Please state the Special Condition No. :* _____

☐ No.

4) Whether there is any Landscaping Clause under the lease / land grant ?

☐ Yes. *Please state the Special Condition No. :* _____ *and the type of the clause* _____

☐ No.

5) This application involves : *(please tick whereas applicable)*

☐ tree preservation ☐ tree transplanting

☐ tree felling ☐ others *(please specify)*

_____

_____

(use separate sheet, if necessary)

6) This submission comprises of "Conceptual Proposal" **and** "Detailed Proposal" : *(Please refer to Appendix II for the full list of mandatory information to be provided. Form 1D shall also be completed and submitted)*

(a) The "Conceptual Proposal" attached herewith is :

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☐ Same submission as previously submitted to DLO*_____ / CES* _____ in letter ref. _____ dated _____
If "Yes", attachment of the previously submission package is not required.

☐ New Submission *(i.e. a formal first submission)* *If yes, please proceed to Item 9 below.*

☐ Re-submission *(i.e. a formal submission made to comply in general with points of disapproval resulting from a previous submission, or constitutes amendment/revision to the initial submission)*

☐ Amendment Submission *(i.e. a formal submission proposing amendments and/or revisions to a previously approved submission)*

(b) The "Detailed Proposal" attached herewith is :

☐ New Submission *(i.e. a formal first submission)*

☐ Re-submission *(i.e. a formal submission made to comply in general with points of disapproval resulting from a previous submission, or constitutes amendment/revision to the initial submission)*

☐ Amendment Submission *(i.e. a formal submission proposing amendments and/or revisions to a previously approved submission)*

7) Whether any prior written approval from LandsD has been obtained for the existing tree(s) affected by this submission and/or by this development ?

Verified ☐

☐ Yes, *please quote approval letter of Lands Department (date _____ in ref. no. _____)*

☐ No.

8) For re-submission / major revision /amendment submission, whether there is any disturbed and/or interfered tree(s) other than that prior written approval had been obtained in Item No. 7 above.

Tree felling approval required

☐ Yes, *please specify*_____

☐Yes ☐ No

_____

(use separate sheet, if necessary)

☐ No.

9) In this application, a total of _____ no(s). existing tree(s) will be affected or interfered with. Amongst them :

(a) _____ no(s). existing tree(s) is/are growing within the private lot (i.e. Pink Area under the lease / land grant). Amongst them :

_____ no(s). is/are to be retained in-situ.
_____ no(s). is/are to be transplanted.
_____ no(s). is/are to be felled.
_____ no(s). is/are to be _____

(Delete and fill in as appropriate)

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(b) _____ no(s). existing tree(s) is/are growing outside the private lot but within the coloured areas under the lease / land grant. Amongst them :

_____ no(s). is/are to be retained in-situ.
_____ no(s). is/are to be transplanted.
_____ no(s). is/are to be felled.
_____ no(s). is/are to be _____
(Delete and fill in as appropriate)

Full circulation required ☐Yes ☐ No

11) A total of _____ no(s). new tree(s) is/are hereby confirmed as compensatory planting for implementation upon completion of this proposed development. Amongst them :

(a) _____ no(s). new tree(s) is/are* to be planted, within the private lot;

(b) _____ no(s). new tree(s) is/are* to be planted outside the private lot but within the coloured areas under the lease / land grant.

Full circulation required ☐Yes ☐ No

Part II

12) Whether submission of Conceptual/Detailed* Proposal(s) has been made to the relevant government offices:

☐ Yes, *please also provide details in the distribution list at Appendix 1(d).*
☐ No.

Part III (This part must be completed by ALL Applicants)

Applicant's Signature/Authorized (Signature of Company): _____

Name: _____

Date: _____

****

Please provide a list of documents/statement/drawings submitted herewith *(Form 1D at Appendix I(d) refers)*

Compliance of Tree Preservation Clause under Lease

Form 1D – Standard Form on list of supporting documents/ statements/drawings to be submitted together with the Application under Combined Submission Procedure, Separate Submission Procedure or Streamlined Submission Procedure

Please read the "Guidance Notes" in Appendix II on Preparing Submission to LandsD.

☐ *Please tick as appropriate and specify.*

* *Please delete as appropriate.*

List of supporting documents/statements to be submitted with Form 1A (Combined Submission)/Form 1B (Separate Submission)/Form 1C (Streamlined Submission)* :

	Document Title	Date	Under letter ref./date	*For Official Use Only*
☐	An explicit statement from the Authorized Person (AP)/Registered Landscape Architect (RLA) * on the existing trees			received ☐
☐	Tree Assessment Schedule (surveyed on _____)			received ☐
☐	Photographic record of existing tress (in colour, date-imprinted and marked with corresponding identification/reference/serial number)			received ☐
☐	Documents supporting the engineering works (drawings and/or written statement from the structural / geotechnical engineer)			received ☐
☐	Others (Please specify)			received ☐
☐				received ☐

Sample list of drawings submitted with Form 1A (Combined Submission)/Form 1B (Separate Submission)/Form 1C (Streamlined Submission)*

Drawing No.	Drawing Title	Date	Rev. no. (if any)	*For Official Use Only*
	Tree Survey Plan (in scale 1: _____ on A4 / A3 / A1 * paper)			received ☐
	Compensatory Planting Plan (in scale 1: _____ on A4 / A3 / A1 * paper)			received ☐
	Layout plan(s) and sections (in scale 1: _____ on A4 / A3 / A1 * paper)			received ☐
	Others (Please specify)			received ☐

Sample of distribution list of relevant government departments

Office Concerned	No. of copies required	Original locations of the existing trees to be affected	Drawing Nos. (with rev. no.)	Drawings submitted to Office Concerned directly?
(a) ☐ District Lands Office ("DLO")	2	Pink/ Yellow/Brown / Green/ Green-hatched Black Area*		☐ Yes, on _____ ☐ No
(b) ☐ Architectural Services Department ("ArchSD")	1	Pink Area		☐ Yes, on _____ ☐ No
(c) ☐ Leisure and Cultural Services Department ("LCSD")	3	Green / Yellow Area to be handed back to LCSD*		☐ Yes, on _____ ☐ No
(d) ☐ Agriculture Fisheries and Conservation Department ("AFCD")	1	Green-hatched Black/ Brown /Yellow Area other than (c) above*		☐ Yes, on _____ ☐ No
(e) ☐ Highways Department[#] ("HyD")	1 for each office	Green Area to be handed back to HyD		☐ Yes, on _____ ☐ No
(f) ☐ Planning Department ("PlanD")	2	For cases with planning permission		☐ Yes, on _____ ☐ No

Note: [#] *Landscape Unit and Regional Office for trees outside the lot boundary on streets maintained by HyD*